

# CLIENT CONTACT INFORMATION SHEET

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**Sharlice Smith**

Fleming Office Building, 235 Commerce St #3  
Greenville, North Carolina 27858  
252-987-4400  
sharlicsmith@counselingsecure.com

Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_

Gender:

- Male  
 Female

Name: \_\_\_\_\_

Address (Street and Number): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

May We Leave a Message

- Yes  
 No

Cell/Other Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

May We Leave a Message

- Yes  
 No

E-mail:

May We Email You?

- Yes  
 No

\*Please note: Email correspondence is not considered to be a confidential medium of communication.

**Occupation:**

Place of Employment: \_\_\_\_\_

Work Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

If needed, is it OK to call here?

- Yes  
 No

**Emergency Contact:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_